



**Republic of the Philippines**  
**NATIONAL ELECTRIFICATION ADMINISTRATION**  
Quezon City

January 31, 2006

**NEA MEMORANDUM No. 2006-002**

**TO : ALL ELECTRIC COOPERATIVES**

**SUBJECT : Submission of Monthly Financial & Statistical Report**

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In pursuit of the mandate of the Electric Power Industry Reform Act of 2001 (EPIRA) to ensure readiness of the Electric Cooperatives (ECs) in commercial operation of Wholesale Electricity Spot Market (WESM) and open access, the National Electrification Administration (NEA) assessed the reportorial requirements necessary in planning and mapping out the services required of NEA to the electric cooperatives.

The Monthly Financial and Statistical Report (MFSR) (including its attachments) had for years become a very indispensable source of data and information on the ECs status of operation. But due to the present EPIRA environment and some pronouncements on the latest development in the energy industry, the NEA found out that some of these attachments are now irrelevant:

In this regard, effective January 2006, please be advised that only the following attachments should be included in your submittal of MFSR in seven copies:

1. Section A. Statement of Operation
2. Section B. Consumer Sales and Revenue Data
3. Section C. Balance Sheet
4. Section D. Consumer Accounts Receivable
5. Section E. Energy and Demand Data
6. Section F. General Statistics
7. ERC Approved Unbundled Rates/Current Rate Schedule
8. Cash Flow Statement
9. Accounting of 5% Reinvestment Fund
10. Schedule of Cash Advances

11. Computation of Collection Efficiency
12. Photocopy of the NPC and TRANSCO Billing Statement
13. Schedule of Accounts Receivable/Collectible from Local Government Units (LGUs) and other government offices.

Further, the following are also required for submission on a monthly basis to support the requirements of the Power Sector Assets and Liabilities Management Corporation (PSALM) to NEA and the ECs:

1. Universal Charge Billing
2. Universal Charge Collection/Remittance
3. Universal Charge Special Bank Receipt Form

We are reiterating deadline of MFSR submission under NEA Bulletin Number 8 dated April 21, 1986, which is on or before the 20<sup>th</sup> day of the following month.

Please be guided accordingly.

*Edita S. Bueno*  
EDITA S. BUENO  
Administrator  
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NATIONAL ELECTRIFICATION  
ADMINISTRATION

IN REPLYING, PLS. CITE: #0R008020



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